

# Letter of Instruction

Date: \_\_\_\_\_

TO: Serv-It Bailiff Services Inc.  
10147 - 115 Street  
Edmonton, AB T5K 1T3  
Phone: (780) 424-9020 FAX: (780) 421-9939

From: \_\_\_\_\_

RE: \_\_\_\_\_  
Enforcement Creditor

Debtor

Debtor Address: \_\_\_\_\_

Debtor Phone #: \_\_\_\_\_

Balance: \_\_\_\_\_ Arrears: \_\_\_\_\_

Property to be seized: \_\_\_\_\_  
(Attach list if necessary)

Location of property: \_\_\_\_\_

Removal Instructions: \_\_\_\_\_

Deadlines: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

**We hereby agree to protect and indemnify you, your bailiff, or agent against any and all claims which may be made against you under this authority, and to defend any action against you in respect thereof. We further agree to pay all fees and costs as reasonably incurred in this action.**

Yours truly

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