



ORDER FOR POSSESSION INSTRUCTIONS

ENFORCEMENT INFORMATION

Occupant Name(s): _____ _____ _____ Address: _____ _____ Postal Code: _____	Occupant Phone Number: _____ Minors in the premises? <input type="checkbox"/> Yes <input type="checkbox"/> No Tenant Mobility Concerns? <input type="checkbox"/> Yes <input type="checkbox"/> No Pets in the premises?: <input type="checkbox"/> Yes <input type="checkbox"/> No History of violence/weapons details: _____ _____
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ADDITIONAL DETAILS

<input type="checkbox"/> House <input type="checkbox"/> Apartment <input type="checkbox"/> Townhouse <input type="checkbox"/> Duplex <input type="checkbox"/> Upstairs <input type="checkbox"/> Downstairs Building Name: _____ Building Access Code: _____ Site Contact Name: _____ Site Contact Phone Number: _____	<input type="checkbox"/> SERV-IT to arrange locksmith on my behalf <input type="checkbox"/> Landlord/Agent will attend to change locks Contact: _____
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ATTACHMENTS

Substantial Breach:

Court Order (Must Attach)
 Affidavit of Service (Must Attach)
 Updated Statement of Account (If Applicable – Must Attach)
 Notice of Default (If Applicable – Must Attach)

LANDLORD/INSTRUCTING PARTY INFORMATION

Instructing Party Name: _____
Instructing Party Address: _____ Postal Code: _____
Phone Number: _____ Email: _____

I/We warrant that we have a good and valid claim for action as instructed herein. I/We hereby agree to protect and indemnify you, your Bailiff or agent against any and all claims that may be made against you under this authority, and to defend any action against you in respect thereof. We undertake to pay your fees as reasonably incurred.

Landlord/Agent Signature

Date